

California Department of Corrections INFORMATIONAL BULLETIN

Subject: ANNOUNCE CDC FORM 3017,
RELEVANT CENTRAL FILE INFORMATION

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02/08

Date Issued:

March 27, 2002

The purpose of this Informational Bulletin is to officially announce the California Department of Corrections' (CDC) Form 3017, Relevant Central File Information.

This form is to be used only by Case Records Office staff to record information relevant to the inmate but is not suitable for recording on the CDC 850, Detainer Summary, or other forms found in the central file. Each topic is to be recorded on a separate CDC Form 3017 and filed in the relevant section of the inmate's file.

CDC Form 3017 (03/02) will be a one page form printed on 8 ½" x 11" white bond paper and may be ordered from Prison Industry Authority on a CDC Form 1853 in sets of 500.

Please inform all persons concerned of the contents of this bulletin and direct any inquiries regarding this bulletin to Judy Jasso, Associate Governmental Program Analyst, Correctional Case Records Services, at (916) 324-3445.

RICK GRENZ, Chief Regulation and Policy Management Branch Office of Correctional Planning